



## **AGENDA FOR THE 181<sup>st</sup> MEETING OF THE UNIVERSITY CIVIL SERVICE MERIT BOARD**

*The Merit Board will convene for its 181<sup>st</sup> Meeting at 10:00 a.m., Wednesday, August 17, 2011, at the State Universities Civil Service System, 1717 Philo Road, Suite 24, Urbana, Illinois and via videoconference at the following location:*

***University of Illinois at Chicago***

College of Pharmacy  
Room 270  
823 Wood Street  
Chicago, Illinois

***Southern Illinois University Carbondale***

Morris Library  
Conference Room, 1<sup>st</sup> Floor  
605 Agricultural Drive  
Carbondale, IL

***Western Illinois University – Quad Cities Campus***

60<sup>th</sup> Street Campus  
Room 265A  
3561 60<sup>th</sup> Street  
Moline, IL

<b>Agenda Item Number</b>	<b>SUBJECT</b>
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**1. Call to Order and Roll Call – Chair Maitland**

*Chair to call meeting to order and to call for roll call of members.*

2. **Consideration of participation by other Merit Board Members, not physically present at meeting site (Action Item)**  
*Chair to ask for approval for Board members, not physically present, to actively participate by other means in accordance with Open Meetings Act requirements.*
3. **Introduction of new Merit Board Members**  
*Chair to introduce new Merit Board members, Marvin Garcia, representing Northeastern Illinois University, and Steven L. Nelson, representing Western Illinois University.*
4. **Public Comments (Action Item)**  
*No requests for appearance have been submitted.*
5. **Consideration of the Minutes of the 180<sup>th</sup> Meeting of the Merit Board, May 18, 2011 (Action Item)**  
*The Board will be asked to approve the Minutes from the May 18, 2011 meeting.*
6. **Consideration of Discharge Proceeding Number UIC-10-11 filed against David L. Wegner by the University of Illinois at Chicago (Action Item)**  
*The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.*
7. **Consideration of Discharge Proceeding Number SIUSM-11-1 filed against Stephanie Walston by Southern Illinois University School of Medicine (Action Item)**  
*The Board will be asked to consider and act on matters surrounding this discharge case. The Board will then be asked to adopt a decision and order on this matter.*
8. **Request for Review by the Merit Board of the Executive Director's Review Decision filed by Julie Welsh, Case Number MB-RD-UIC-11-1, pursuant to section 250.130(b) of the Illinois Administrative Code (80 Ill. Adm. Code §250.130(b))**  
*The Board will be asked to examine the record and the Review Decision of the Executive Director on this matter. The Board will then be asked to either affirm the Executive Director's Review Decision as the final Decision and Order of the Merit Board or take any other action as it may deem necessary or desirable on this matter.*
9. **Request from the University of Illinois at Urbana-Champaign for reassignment of Separate Places of Employment (Action Item)**  
*The Board will be asked to approve the consolidation and reduction of the number of clusters, or separate places of employment, for the Cooperative Extension offices for the University of Illinois at Urbana-Champaign.*
10. **Consideration of FY 2013 Budget Recommendations for the State Universities Civil Service System Office (Action Item)**

*The Board will be asked to approve the FY 2013 agency line item budget proposal which will be presented to the Illinois Board of Higher Education for consideration in the yearly University System budget and approval process.*

**11. Update information on the Public Officials Errors and Omissions Insurance Policy**

*The Board will be updated on the Public Officials Errors and Omissions Insurance policy and payment.*

**12. Update on proposed rule changes to section 250.30 of the Illinois Administrative Code (80 Ill. Adm. Code §250.30) and corresponding Exemption Procedures Manual**

*The Board will be updated on the status of this rulemaking, and the corresponding procedural changes, regarding the civil service exemption authorization process and accountability standards.*

**13. Update on audit issues at the University of Illinois at Chicago**

*The Board will be updated on the ongoing audit compliance process at the University of Illinois at Chicago.*

**14. Update and action on proposed rule changes to section 250.60, Eligible Registers of the Illinois Administrative Code (80 Ill. Adm. Code §250.60); section 250.90, Probationary Period of the Illinois Administrative Code (80 Ill. Adm. Code §250.90); and section 250.110, Separations and Demotions of the Illinois Administrative Code (80 Ill. Adm. Code §250.110)**

*The Board will be asked to authorize the circulation of these rule proposals to the universities and affiliated agencies for comments and publication in the Illinois Register.*

**15. Biennial Audit Program – Review of Recent Activities**

*The Board will be updated on the current biennial audit activities, including a review of recent final audit reports issued.*

**16. Report of the Executive Director – Tom Morelock**

*The Executive Director's Report will include a recap of each of the following items:*

- a. Compliance Audit by Auditor General*
- b. Staff Changes*
- c. FY 2011 and FY 2012 Budget Updates*
- d. Classification/Examination Update*
- e. University/Agency Visits*

**17. Report of the State Universities Civil Service Advisory Committee – Barney Bryson, Chair**

*Chair Bryson will update the Board on recent committee activities.*

**18. Report of the Human Resource Directors Advisory Committee – Maureen Parks**

*Maureen Parks will update the Board on recent committee activities.*

**19. Report of Legal Counsel**

*The Board will be updated on recent legal activities, including discharge and demotion cases referred to the Merit Board.*

**20. Other Items as Presented**